

Belknap County Delegation Subcommittee  
Administration & Finance ~ 01/24/14 at 1:00 pm

Members Present: Chair Greemore, Representatives Luther and Huot.

Absent: Rep. Comtois and Sylvia.

Also present: Debra Shackett, Glen Waring and Commissioner Thomas.

**Administration Revenues:** Chair Greemore reviewed revenues and asked why misc. sources were down to \$75K from last year's figure of \$194,617. Mostly due to the fact last year there was \$110,000 from JUA that we will not receive this year. They also asked when the Gunstock contract (MOU) expires.

**Administration Expenses:** Chair Greemore asked why the HR Directors salary went from \$102,000 in 2013 to \$99,900 in 2014. Answer is that the HR Directors salary is not \$102,000. Chair also asked why it shows that monies were spent out of the sick pay and longevity line items when the Delegation budgeted Zero in 2013. Commissioners have statutory authority to spend the money appropriated within the budget. This is the basis of the difference in opinion over budgetary authority. Commissioners provided the delegation with the legal opinion from their attorney confirming this last year. Rep. Greemore said that the Delegations attorneys' opinion differs from ours. Administrator Shackett asked for a copy of that opinion as the Commissioners/County have never seen/received it. Chair asked about the reduction in the auditing services. No GASB is required this year. Chair asked why there is such a large increase in legal fees. County had to plan to defend itself regarding the pending budgetary authority suit with the Delegation. Chair asked about property and liability and would like to get a copy of that bill to all committee members so they can see how this is broken up. Rep. Huot spoke in detail explaining the need to increase retirement costs.

**Finance:** Chair asked about the full time wages. Why they went down \$50K since last year. Just as in Administration a percentage of those salaries (2 of them) are allocated to the Nursing Home budget. Chair asked why the software support line item increased. The County had a \$2000 credit in 2013 from MUNIS (software co.) And it is gone as of 2014.

**Information technology (IT):** The committee asked what the difference is between the two lines items Contracted services and software support. Contracts Service s is the IT services that encompass the whole county's technology infrastructure with our outsourced IT partner. The software support is for Doc Star, an electronic filing system used by the nursing home. Chair asked why the IT upgrade line item was reduced. Commissioners removed \$35,000 before submitting to Delegation (large portion of funding removed Sheriff's IMC). Rep. Huot spoke in detail about electronic medical records. The County will eventually implement the electronic medical records.

**Adjourn:** M/Huot, S/Greemore to adjourn at 2:00 pm. Unanimous. **Motion carries.**

Respectfully submitted,

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Angela A. Bovill